



**St John's Primary Academy, Essington**  
**Caretaker - 37 Hours per week - 52 Weeks per year**  
**Required for January 2022 start**  
**Grade 5 - £19,698 - £20,903 (pay award pending)**

St John's Primary Academy is committed to providing caretaking support to ensure the effective operation of the Academy.

We are looking to employ a highly motivated with a "can do" attitude Caretaker to join the team at the Academy. The successful candidate will be required to ensure the security and general appearance of the buildings and surrounding areas in accordance with the required standards set by the Academy.

The successful candidate will be responsible for the security of the site to ensure all heating systems, plant and equipment is efficiently and effectively maintained. Duties around maintenance and cleaning are also expected to be fulfilled including clearing blockages from toilets, drains and sinks and ensuring gullies and drains etc are kept free from debris.

Candidates with a trade such as plumbing, painting/decorating, carpentry or electrical would be desirable although not essential. The undertaking of portage tasks will also be required including the setting up and clearing away of furniture. Support to the Facilities Manager will also be expected with regards to the management of Health and Safety on site.

The Caretaker will also be expected to provide support to the Academy through promoting and safeguarding the welfare of the children and young persons that they come into contact with. An adherence to all relevant policies and procedures relating to child protection, health, safety and security, confidentiality and data protection will be expected at all times.

Hours of work will be: 10.30am – 6.30pm (Mon – Thu), 11.00am – 6.30pm (Fri).

Interviews will take place on 30 November 2021.

Pre-interview site visits are encouraged and can be arranged by contacting Ian Bament, Facilities Manager on 01922 476695.

The closing date for applications is Wednesday 24 November 2021 at 9.00am and forms should be returned to the Academy Office at the address below:

St John's Primary Academy  
Hobnock Road



Essington

WV11 2RF

Tel: 01922 476695

Email: [ian.bament@stjohnsprimary.academy](mailto:ian.bament@stjohnsprimary.academy)



For an informal discussion regarding the role please ask to speak to Ian Bament, Facilities Manager on 01922 476695.

The job involves working with children and is therefore subject to an advanced disclosure check through the confidential process administered by the Disclosure Baring Service. A conviction may not exclude candidates from the job, but it will be considered as part of the recruitment process. Our Academy is committed to safeguarding and promoting the welfare of all children and young people and expects all staff to share this commitment.